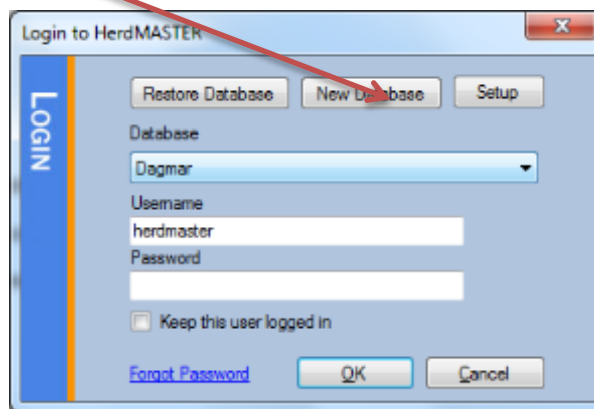


STEP1: Procedure for setting up a new STUD database, importing animals from a Society and setup of owner details in HerdMASTER 4

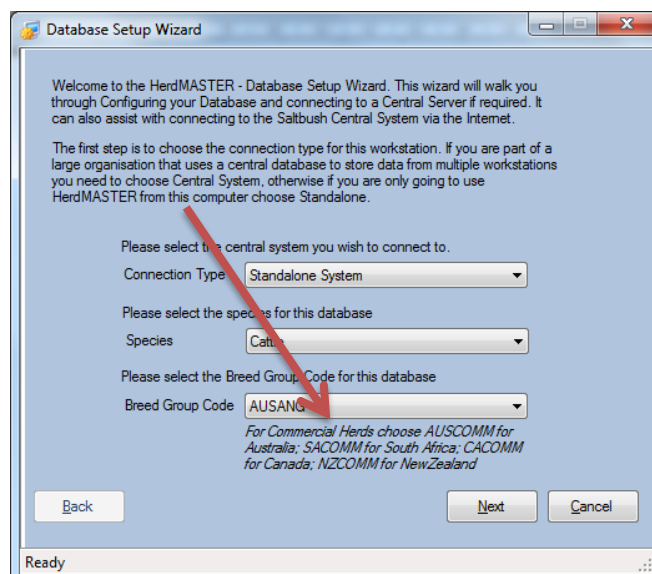
This tip sheet Ensures correct owner setup

1) Setup new database

Create new database



2) Change breed group to appropriate Society (SA= South Africa, NAM = Namibia and ZIM = Zimbabwe) SASBRAH = Simbra for example



3) Give the herd an appropriate name and put in your company name

The screenshot shows the 'Database Setup Wizard' window. The 'New Database Name' section has 'Database Name' set to 'SimbrahHerd' and the checkbox 'Populate new Account with Default Codes' is checked. The 'Company Info' section has 'Company Name' set to 'Star Awards', 'First Name' set to 'Peter', and 'Last Name' set to 'Groenewald'. The 'Address' field contains '54A Peter Place'. The 'Town' is 'Polokwane' and the 'Country' is 'South Africa'. There are 'Back', 'Next', and 'Cancel' buttons at the bottom.

4) Add your property name, a location and username and passwd (use lowercase herdmaster and herdmaster unless you have an issue with security)

The screenshot shows the 'Database Setup Wizard' window at the 'Property and Locations' step. The 'Main Property Name' is 'Vaalplaas' and the 'PIC' field is empty. Under 'Locations on Main Property:', 'LOC1' is entered in the text box, and the 'Add' button is highlighted. A note states: 'Locations can be any site on your property EG paddocks, sheds or yards. You must add at least 1 to use HerdMASTER'. The 'Default Location' is set to 'LOC1'. In the 'Login Information' section, the 'User Code' is 'herdmaster' and the 'Password' is 'herdmaster'. A note says: 'NOTE: Username and Password are Case Sensitive'. There are 'Back', 'Next', and 'Cancel' buttons at the bottom.

5) Log in to HerdMASTER using the username and password you have just created.

Restore Database New Database Setup

Database
LiveData

Username
herdmaster

Password

Keep this user logged in

[Forgot Password](#) OK Cancel

6) Add your herd Ident or brand (for example WW) and the breeder number (for example 588117).

Startup Integrity Checks

Warning - The Default Owner or Breeder does not have a valid Herd Ident or Breeder Number. This will cause problems when trying to submit Society Extracts such as Registrations or Breedplan Weights and Traits.

Default Owner and Breeder - OWNER

Herd Ident WW Breeder Number 588117

Note: Your Herd Ident and Breeder Number are issues to you by your society these are your Society identifiers.

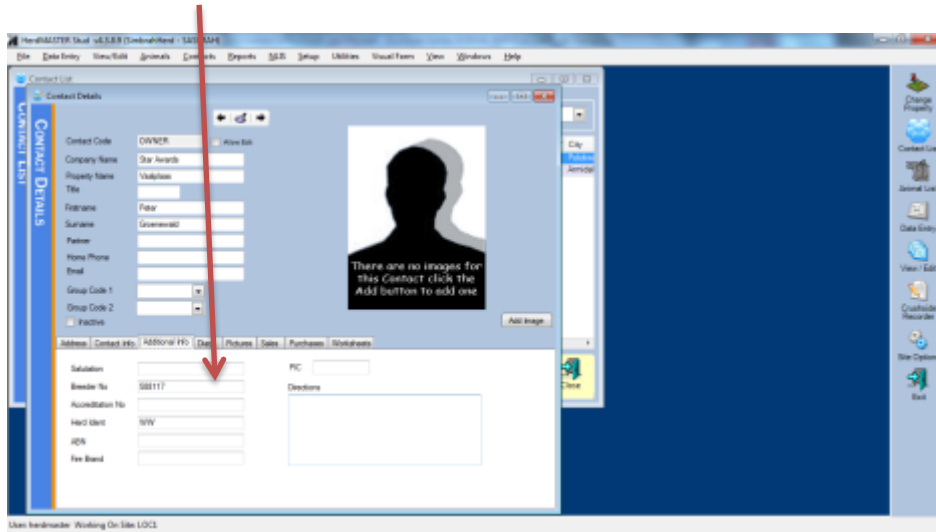
Save Changes

Note: This information can be found and changed in the Contact Details Screen on the Additional Tab.

Always show Integrity Warnings Finish Cancel

Save changes and THEN click on finish

7) Check your OWNER details matches the above (Contact list/Owner/Additional info tab)



Make sure that all animals have an OWNER

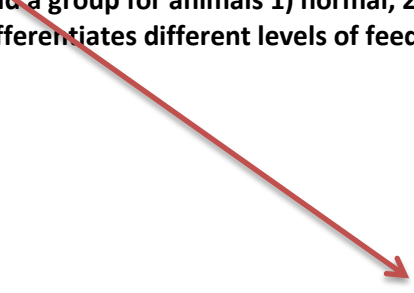
8) Create Performance groups

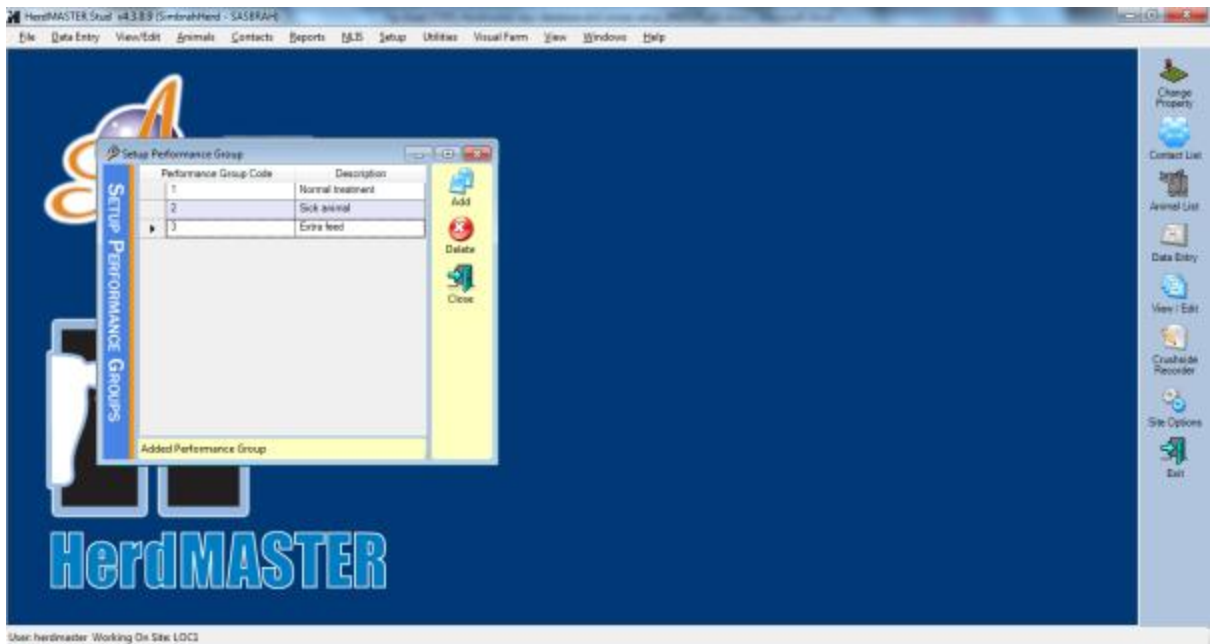
All animals in a genetic analyses MUST be given the same treatments and performance environment

Create performance groups to differentiate a) sick animals, b) animals fed for show etc etc

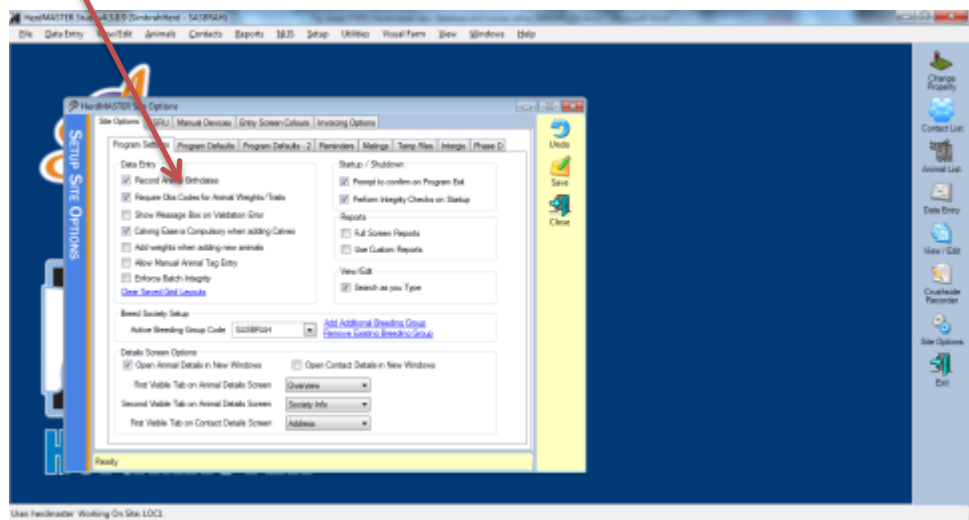
Setup/ performance groups

Add a group for animals 1) normal, 2 Sick, 3 Extra feed etc (you should have a group that differentiates different levels of feed etc.

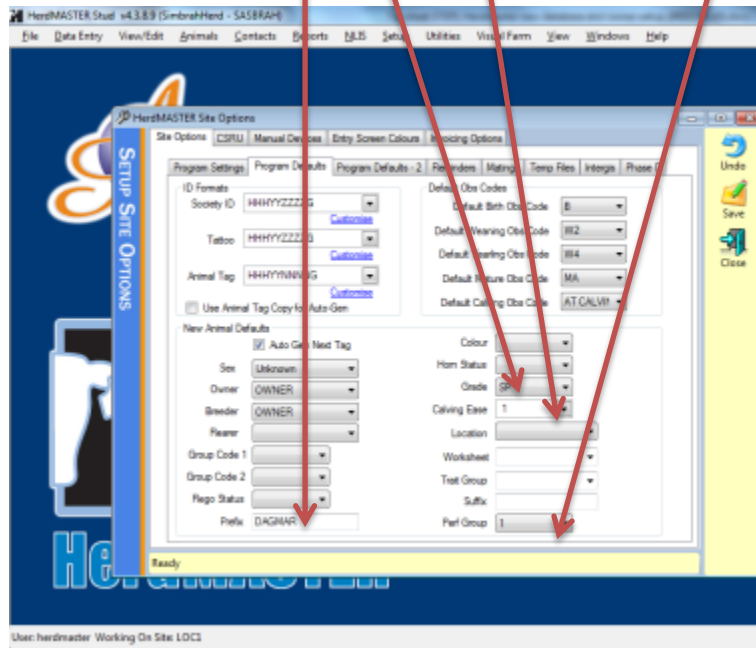




- 9) **Setup Site options:** recommended for Stud producers
- a. Program settings (check the following boxes)
 - i. Require obs codes for Animal weights
 - ii. Calving ease is compulsory

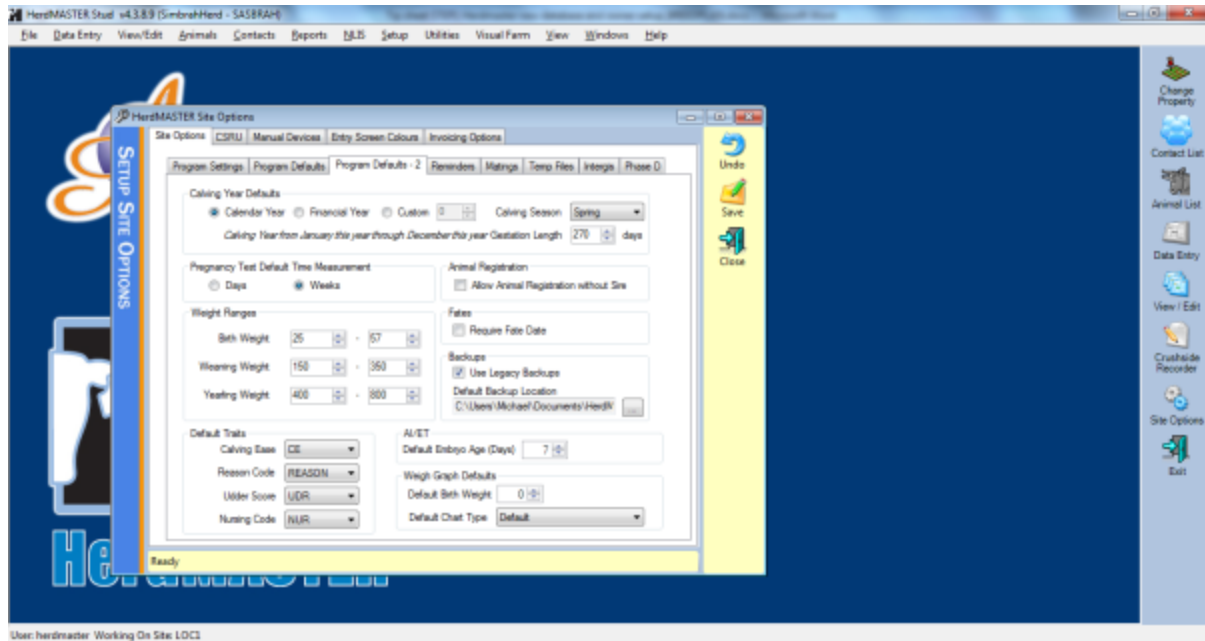


b. Program defaults (Enter your Prefix, Grade, calving ease and performance group)

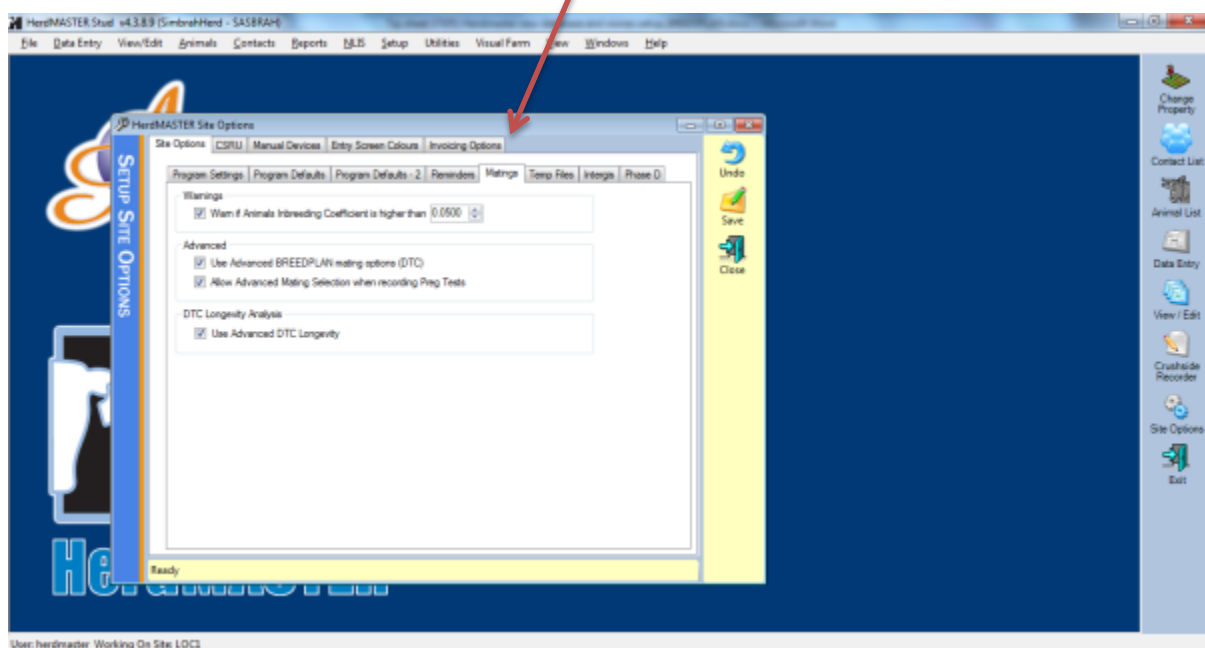


NOTE; ID FORMATS ARE EXPLAINED IN Tip sheet STEP 2; Animal Tag and Society ID Setup

- c. **Program defaults 2 (Enter Calendar year i.e. spring calves (Sept – Jan) and birth weight ranges)**



- d. **Matings i.e. this is why we use HerdMASTER 4!!! (SEE TIPSHEET ON MATINGS)**
- **Set inbreeding to 5%**
 - **Check all boxes**



10) IMPORT DATA FROM THE SOCIETY

- Note, request that the Society/Authority send you a herd animals, weights, traits and EBV file's i.e. 4 files
- Save the file's onto your desktop (right click, Save as and to the desktop).
- Ensure that they end with a .DAT format (if they have a ;1 or ;2 at the end, right click and rename to .dat). Similarly with a .TXT format, rename to .DAT (the Internet mail programs sometimes changes these extensions)

Utilities/import

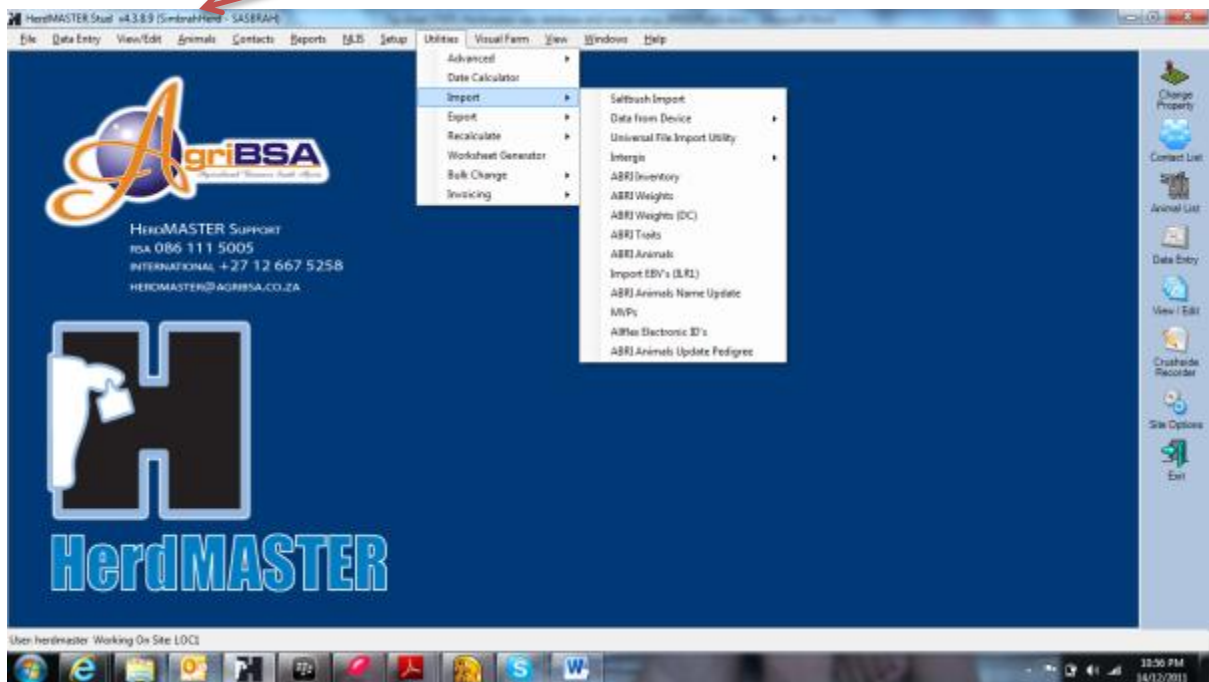
Files ending with a H_A.DAT are imported into ABRI Animals

Files ending with a W_A.DAT are imported into ABRI Weights

Files ending with a T_A.DAT are imported into ABRI traits

Files ending with a GEBV_A.DAT are imported into import EBVs (ILR1)

Ensure your database is STUD (if not, change at Setup/database/configure database. Under setup/siteoptions, click clear saved grid layout)



11) For example, importing the Herd Animals (Open the file, choose the Society ID default if the file has been requested from the Society) and then click open

